

# St Francis de Sales College

## YOUTH MINISTER

### Position Information Document



Stream	Resources	<input type="checkbox"/>	Admin & Finance	<input type="checkbox"/>
	Curriculum	<input type="checkbox"/>	Boarding House	<input type="checkbox"/>
	Early Childhood	<input type="checkbox"/>	Services	<input checked="" type="checkbox"/>
	Other Professionals	<input type="checkbox"/>		

Grade: 3

Employment Category

Permanent ☐ Replacement ☐ Temporary ☒ Casual ☐

Hours worked per fortnight: 28 (2 days per week)

Commencing: ASAP and concluding 12 December 2025

(Term Time Only)

At St Francis de Sales College we aim to provide opportunities for the growth and development of all of our community members so they may 'be who they are and be that well.' We strive to inspire all to develop a love of learning and enable them to reach their full potential by living, through a Catholic lens, the College's seven Heart Values of *Faith; Perseverance; Compassion; Integrity; Respect; Wisdom and Justice*. This is the foundation and the essence upon which this role is based.

*'Be who you are and be that well'*

#### BROAD PURPOSE

We are seeking a Youth Minister for Term 3 and Term 4, 2025 to be part of our Catholic Identity/Wellbeing team in providing pastoral care and spiritual formation to support our R-12 students.

This position is funded through the National School Chaplaincy Program (NSCP) and is subject to school and NSCP requirements for 2025. Under the conditions of funding for this role, the College Youth Minister will be expected to support the Catholic ethos of the College and participate in liturgical celebrations.

#### KEY WORKING RELATIONSHIPS

- Principal
- APRIM
- Teaching and non-teaching staff
- Parents/caregivers, students and other members of the school community
- Visitors



## **DUTY STATEMENT**

The Youth Minister will support and work with the Principal, Assistant Principal Religious Identity and Mission (APRIM) and key staff to provide high impact outcomes and benefits for our students through:

- Providing pastoral care services and strategies to support the wellbeing of students and the broader College community (Eg. Breakfast Club).
- Being involved in activities, events and strategies that aim to enhance the spiritual wellbeing of our College community.
- Developing and maintaining appropriate external networks of professional groups that support Youth Ministers in the Diocese.
- Respecting the sensitivities of the Catholic Identity and mission of the College, and the religious backgrounds of all students.
- Supporting and assisting the College Student Leaders, and Faith-in-Action Group members with their service and social justice activities.
- Supporting and assisting the APRIM with Retreats, Reflection Days, Liturgies, and Charity Appeals.
- Having excellent verbal and written communication skills.
- Being organised and actively engage with students.
- Able to use computer technology proficiently to support and enhance their role at the College.
- Perform any other duties as requested from time to time by the Principal and/or delegates.

## **SPECIFIC REQUIREMENTS**

- Required to obtain a current HLTAID009-012 (First Aid in Education and Care setting training).
- Current and acceptable Working with Children Clearance and screening to work in Catholic Education SA.
- Responding to Risks of Harm, Abuse and Neglect – Education and Care (RRHAN-EC) training.
- CESA Staff do not need to be vaccinated against COVID-19 as a condition of employment, with the exception of CESA Staff working in High-Risk Settings. CESA Staff are however strongly encouraged to have and maintain an Up-To-Date Vaccination Status in accordance with the ATAGI statement. The vaccination requirement for CESA Staff working in High-Risk Settings is a condition of employment or engagement unless an exemption is approved in accordance with the CESA COVID-19 Vaccination Policy.

## **WORK HEALTH & SAFETY**

This role is deemed to be a *Worker* under the South Australian Work Health and Safety (WHS) Act 2012.

As a *Worker*, while at work you must:

- Take responsible care for your own health and safety.
- Take reasonable care that your actions and omissions do not adversely affect the health and safety of other persons.
- Comply, in so far as you are reasonable able to, with any reasonable instruction given by the employer.
- Cooperate with any reasonable policy or procedure of the employer that is related to health and safety at the workplace that has been notified to worker.

*Ref: Division 4, Section 28 – SA Work Health & Safety (WHS) Action 2012.*

*This position information document indicates the general nature and level of work performed by the incumbent and is not a comprehensive listing of all responsibilities, tasks and outcomes.*