



St Francis de Sales
COLLEGE

ENROLMENT PROCEDURES

Principal: Gavin McGlaughlin

A handwritten signature in black ink, appearing to read 'Gavin McGlaughlin', is written over the printed name.

Date: 24 October 2021

Review Date: 24 October 2024

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1. VISION STATEMENT

St Francis de Sales College aspires to be a leader in education serving the Adelaide Hills community. Grounded in our Catholic values and in partnership with families, all community members are known and loved as an individual made in the image of God.

Providing a contemporary and inclusive education, relationship and engagement empowers students to be self-motivated creative and courageous learners.

Our students' growth mindset inspires them to achieve their personal best in all aspects of their school life and develops confident graduates eager to impact their local and global community.

2. OUR MISSION

"Be who you are and be that well" - St Francis de Sales

3. SCOPE AND PURPOSE

The St Francis de Sales Enrolment Procedures apply to the enrolment of all children from Reception to Year 12. The St Francis de Sales Enrolment Procedures have been developed in the spirit of the Catholic Church's particular emphasis on discipleship, engaging families who are not accessing a Catholic education and planning provision that responds to current and future educational needs of students and their families.

The Enrolment Procedures support parents and the College community providing clarity regarding the criteria and procedures for enrolment.

4. PROCEDURES

4.1 Enrolment Priority Criteria

The Enrolment Priority Criteria are used in circumstances within the school context where demand exceeds the number of available enrolment places. Principals will exercise discretion in relation to the enrolment of children of families who have special pastoral circumstances. Decisions about enrolments are informed by the following criteria: (not in hierarchical order)

- Baptised Catholic children within the parishes
- Siblings of children already enrolled in the school whose families have demonstrated ongoing support for the ethos of the school
- Children already attending a Catholic primary school and whose families have demonstrated ongoing support for the ethos of the school
- Baptised Catholic children and their siblings relocating from rural communities
- Children already enrolled in a Catholic school whose families have supported the ethos of the school
- Children of Catholic families who are not in the above criteria or who are from outside the local designated Catholic parishes

- Children from families who belong to other churches and faith traditions, or from non-religious backgrounds and are prepared to support the ethos, values, liturgical and sacramental practices and traditions of the Catholic Church.

4.2 Enrolment into Reception

The South Australian Commission for Catholic Schools has a two intake per year policy for children eligible to start Reception, within the following parameters:

- A strong commitment to continuity of learning based on research and developmental growth of children
- The flexibility to have either one or two start dates as prescribed by SACCS dependent on the needs and characteristics of the College at any particular time
- Families are encouraged to seek full Preschool entitlement for every child, with the value emphasised of enrolment at Alive Catholic Early Learning Mount Barker for smooth transition to Reception
- Children starting in Reception in Term 3 will have to complete six terms in Reception
- The criteria for starting Reception on the first day of school in Term 1 is that the child will attain the age of 5 on or before 30 April in that year
- The criteria for starting Reception on the first day of school in Term 3 is that the child will have attained the age of 5 on or before 31 October in that year
- Children whose birthday falls between 1 November and 31 December are not eligible to commence school until the following year, notwithstanding the ability for the College to assess each young person and family's needs individually. The Principal will make this decision in consultation with the family and teachers concerned and with access to relevant reports and information.

4.3 Enrolment into Years 1 -12

Where there is competition for remaining spaces, the following criteria apply, without the ability to displace confirmed enrolment offers:

- Catholic children who have undertaken their education in a Catholic primary school will have priority of entry into St Francis de Sales College, Years 1-12
- Catholic students from rural Catholic primary schools relocating to access St Francis de Sales College Year 1-12.

4.4 Students with Disability

- An enrolment application for a student with disability is considered on the same basis as all other enrolment applications and in accordance with the legal obligations of the *Disability Discrimination Act (1992)*, the *Disability Standards for Education (2005)* and the *Equal Opportunity Act (SA) 1984*
- Enrolment for eligible children is planned, negotiated and case managed, identifying the child's needs and the reasonable adjustments required to enable the student to access the school and participate in the learning environment on the same basis as a child without disability.